

HEALTHCARE PATHWAYS



Instruction Tailored to the Learner



National Leader in Career & Technical Education

Co-Developed with Community Colleges & Pharmacists



PHARMACY TECHNICIAN



Aztec's *Pharmacy Technician* program is recognized by the Pharmacy Technician Certification Board (PTCB) and is the national

leader in Career and Technical Education for pharmacy technicians. The program offers a comprehensive curriculum, co-developed with community colleges and pharmacists. With 300 hours of content, it equips students to excel in national certification exams and the workforce. This self-paced, multimedia training covers actual pharmacy duties, fostering competence from customer service to aseptic techniques. Aztec's web-based instruction and assessment system employs a step-by-step approach, with scaffolded content and reporting features. The program is designed for accessibility and is optimized for multiple modalities, including tablets and smartphones. This industry-leading offering ensures students are fully prepared for both certification exams and real-world pharmacy roles.

- **UNIT 1:** Orientation
- **UNIT 2:** Federal Law
- **UNIT 3:** Medical Review, Part 1
- **UNIT 3:** Medical Review, Part 2
- **UNIT 3:** Medical Review, Part 3
- **UNIT 4:** Calculations in the Pharmacy
- **UNIT 5:** Pharmacy Operations
- **UNIT 6:** Communications
- **UNIT 7:** Language of Pharmacy
- **UNIT 8:** Top 200 Medications
- **UNIT 9:** Medications & Pharmacy Terminology Mastery



PHARMACY TECHNICIAN EXCEL



Aztec's *Pharmacy Technician Excel* is a comprehensive review companion designed for students preparing to take the national Pharmacy

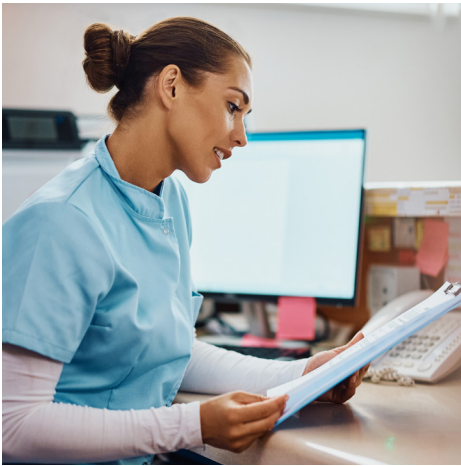
Technician certification exam. This interactive course, meant for those who have completed or are about to finish their full Pharmacy Technician training, focuses on mastery-level skills in key exam areas, with a strong emphasis on mathematical calculations. Unlike static review books, this program offers interactive skill-building activities to enhance the review process. It addresses subject areas where students commonly need extra support, going beyond core training. Additionally, Pharmacy Technician Excel includes study tips from pharmacy technician training program professors to aid students in their exam preparation. This PTCE and ExCPT review course ensures candidates excel in the national exam, providing vital preparation for success.

- **UNIT 1:** Certification & Federal Law Review
- **UNIT 2:** Medical & Classifications Review
- **UNIT 3:** Mathematics for Pharmacy Technicians Review
- **UNIT 4:** Pharmacy Operations Review
- **UNIT 5:** Top 200 Medications Review

FOR MORE INFORMATION CONTACT:

HEALTHCARE PATHWAYS

Preparing Students for the National Healthcare Association Certification Exam



CERTIFIED CLINICAL MEDICAL ASSISTANT (CCMA)

Aztec's certified clinical medical assistant (CCMA) program prepares healthcare professionals to provide supportive services in a medical environment. CCMAs help doctors, nurses and other medical professionals with basic health care tasks, such as monitoring vital signs or taking blood samples. This series prepares students to take the National Healthcare Association certification exam.

- **UNIT 1:** Orientation
- **UNIT 2:** Foundational Knowledge & Basic Science
- **UNIT 3:** Anatomy and Physiology
- **UNIT 4:** Clinical Patient Care
- **UNIT 5:** Patient Care Coordination & Education
- **UNIT 6:** Administrative Assisting
- **UNIT 7:** Communication & Customer Service
- **UNIT 8:** Medical Law & Ethics



CERTIFIED MEDICAL ADMINISTRATIVE ASSISTANT (CMAA)

Aztec's clinical medical administrative assistant (CMAA) series prepares healthcare professionals for work with clinical procedures and patient care. Certified medical administrative assistants oversee organizational tasks, such as scheduling, managing records, and checking in patients. This series prepares students to take the National Healthcare Association certification exam.

- **UNIT 1:** Orientation
- **UNIT 2:** Foundational Knowledge
- **UNIT 3:** Communication & Professionalism
- **UNIT 4:** Medical Law, Ethics, & Compliance
- **UNIT 5:** Scheduling
- **UNIT 6:** Patient Encounters
- **UNIT 7:** Billing & Administrative Procedures



CERTIFIED BILLING & CODING SPECIALIST (CBCS)

Aztec's certified billing and coding specialist (CBCS) program prepares healthcare workers with the skills needed to perform the duties of a medical coder and biller. This includes the coding of various medical diagnoses, procedures, or symptoms which are then submitted to Medicare, Medicaid, and insurance companies in order to receive reimbursements. This series prepares students to take the National Healthcare Association certification exam.

- **UNIT 1:** Orientation
- **UNIT 2:** The Revenue Cycle & Regulatory Compliance
- **UNIT 3:** Insurance Eligibility & Other Payer Requirements
- **UNIT 4:** Coding & Coding Guidelines
- **UNIT 5:** Billing & Reimbursement